



# FACT SHEET

## NEW TRAILER REGISTRATIONS

1) The following information is needed when we have a request for a registration and plate for an **individual**:

Name  
Address  
Telephone #  
Date of Birth  
Copy of Driver's License  
Fax # or E-mail Address (if applicable)  
MMTA Power of Attorney (notarized)  
Copy of Bill of Sale (see #3 below)  
Term of Registration (# of years)  
Shipping Preference

2) The following information is needed when we have a request for a registration and plate for a **company**:

Name of Company  
Contact Person  
Address  
Telephone #  
Federal ID #  
Fax # or E-mail Address (if applicable)  
MMTA Power of Attorney (notarized)  
Copy of Bill of Sale (see #3 below)  
Term of Registration (# of years)  
Shipping Preference

3) Please provide a Bill of Sale with the seller's name and address, the buyer's name and address, the trailer information (year, make, VIN, Color, tires, axles), the date of sale and the purchase price. Individual to individual sales require 5.5% Maine sales tax which must be included in the total amount due to MMTA Services, Inc. (bank check, money order, company check or credit card).

4) If you are the owner and your name is on the front of the title, and **do not** want to title in Maine, send a **copy only** of the title. If you have just purchased the trailer and the title **is not** in your name, you must send the original title. Please ensure that transfers follow the chain of ownership with the proper signatures of the buyer and seller. Please include lienholder name and address, if applicable.

5) In order to title:

- The trailer model year must be no more than 25 years.
- The empty weight must be more than 3000lbs.

6) VIN verification will be required if the trailer is homemade or 1981 and newer with a less than 17-digit vehicle identification number (assigned by your home state) unless it is titled. Please contact our office for the MVT-10 form.

**\*\*\*PLEASE NOTE: WE MAY BEGIN PROCESSING YOUR ORDER WHEN PAYMENT IN FULL IS RECEIVED. PAYMENT MUST INCLUDE SHIPPING. \*\*\***